

# National Sun Yat-Sen University

## Request Form for Admission Deferral

File #:

Date:   yy    mm    dd

<b>Name</b>		<b>Date of Birth</b>		<b>Admission Academic Year</b>	
<b>Dept./Inst./Prog.</b>	<input type="checkbox"/> Bachelor <input type="checkbox"/> Master <input type="checkbox"/> Doctoral				
<b>Previous Degree</b>	<b>Graduation Date:</b> _____				
<b>Explanation of Deferral</b>					
<b>Period of Deferral</b>	One year since the _____ Academic Year Expecting to enroll in the _____ Academic Year				
<b>Contact Information</b>	Phone #: Mailing address : E-mail :				
<b>Deferral Certificate Delivery</b>	<input type="checkbox"/> Pick-up in person <b>Sign here in receipt :</b> _____ <input type="checkbox"/> By post (Please attach a self-addressed stamped envelope)				
<b>Signature of Applicant</b>		<b>Signature of Guardian</b> <small>( Undergraduates only )</small>		<b>Applicant</b>	<input type="checkbox"/> In person <input type="checkbox"/> Deputy ( Letter of Authorization required )
<b>Required Documents</b>	<input type="checkbox"/> Copy of diploma of previous degree <input type="checkbox"/> Copy of admission letter <input type="checkbox"/> Copy of passport				
<b>Department Chairperson</b>	<b>Registration Division, Office of Academic Affair</b>				
	Authorized Officer			Director of the Division	

**Steps : Department Chairperson → Registration Division, Office of Academic Affairs (Rm6007, 6<sup>th</sup> fl. Administration Building)**